

OCTOBER 2019 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2019 EVENTS						
The Prince's Trust	14 November 2019	The Prince's Trust 'Get into Retail' Celebration – celebration event for the completion of a training programme for young people seeking employment in the retail sector. Numbers attending – 100	B & C	No (Charity)	Yes, Tea Coffee and Biscuits	<i>Approved by Delegated Authority</i> Approve No Charge Tea and Coffee Reception
NI Connected Health Innovation Centre	15 November 2019	Digital Healthcare Innovation and Research: CHIC and City Deal – showcase and collaboration event for organisations linked to the City Deal Digital Health Technology Hub. Numbers attending – 130	B	No (Charity)	No Hospitality	<i>Approved by Delegated Authority</i> Approve No Charge No hospitality
Wheelworks	18 December 2019	Transforming Belfast – Young Peoples Vision of a Shared Future – launch of an app developed by young people in East and West Belfast to encourage community cohesion along the Glider route. Numbers attending – 75	C & D	No (Charity)	Yes, Soft Drink Reception	<i>Approved by Delegated Authority</i> Approve No Charge Soft Drinks Reception
2020 EVENTS						
Association of Canadian Studies in Ireland	15 May 2020	Conference Welcome Reception and Prize Giving – welcome reception linked to four-day conference taking place at Queen's University Belfast. Numbers attending – 60	A & B	No <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception
Northern Ireland Chamber of Commerce and Industry	19 June 2020	Annual President's Lunch – annual lunch for the chamber of Commerce and Industry to mark economic benefits to the City. Numbers attending – 400	B	Charge £300	No Hospitality	Approve Charge £300 No hospitality

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Belfast Hospital School	25 June 2020	Night of Celebration – celebration of the achievements of young people attending the hospital school. Numbers attending – 100	B & C	No (Charity)	Yes, Tea Coffee and Biscuits	Approve No Charge Tea and Coffee Reception
City of Belfast Youth Orchestra	17 October 2020	65th Anniversary Celebration Event – event to celebrate anniversary of the Youth Orchestra and members achievements. Numbers attending – 350	C	Charge £825	Yes, Wine Reception	Approve Charge £825 Wine Reception
2021 EVENTS						
Political Studies Association	29 March 2021	PSA Annual Conference Drinks Reception – Welcome reception as part of 3-day conference taking place at Queen’s University. Numbers attending – 150-200	A & B	No <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception
Universal Esperanto Association	22 July 2021	Urba Akcepto Welcome Reception – welcome reception as part of 8-day conference taking place in Belfast. Numbers attending – 400	A & B	No <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception
2022 EVENTS						
Society of Veterinary Epidemiology and Preventative Medicine	23 March 2022	Conference Welcome Reception and Dinner – Welcome reception and dinner as part of 3-day conference taking place in Assembly Buildings. Numbers attending – 200	A & B	No <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception
University of Ulster	6 September 2022	Opening Reception for the European Sport Management Conference - Welcome reception as part of 7-day conference taking place at the Europa Hotel. Numbers attending – 400	A & B	No <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception